

**Minutes of the Finance & Advisory Board  
Town of Georgetown  
February 27, 2007**

Location – Second Floor Meeting Room – Town Hall

Members in Attendance – Jon Ayres- Vice Chairman, Tim Ruh - Secretary, Sandy Gerraughty, Jack L’Hommedieu, Robin O’Malley, Mark Hall, and Mike Sweat (arrived 7:13PM after Snow and Ice vote)

Member Absent – Reggie Tardif - Chairman

Guests – Steven Przyjemski – conservation agent, John Caldwell Jr. Building Commissioner, Sarah Buck – Town Planner, Rob Hoover – Chair of Planning Board, Glenn Smith – Water department, Jim Vieira – Water Commissioner, William Ricker – Water Commissioner

Minutes taken by Tim Ruh

Meeting called to Order at 7:09 PM by Jon Ayres

Items Discussed:

1. State law allows for deficit spending in the snow and ice accounts provided that both the Selectmen and Finance and Advisory Board approve the request. The Board reviewed a letter from Jack Moultrie regarding the need for this additional spending. Sandy Gerraughty moved that, in accordance with Chapter 44, Section 31D of the Mass. General Laws, the Highway Department be allowed to continue to expend funds from the relevant snow and ice accounts that will be in excess of the FY 07 appropriation. The motion carried 6-0.
2. Remaining part of meeting was held to discuss the proposed FY08 Budget for the following departments – Conservation department, Building inspector, Water Department, and Planning Board. Zoning board was scheduled to present but did not appear. Questions and discussions items included:
  - A. Steve Przyjemski presented the conservation department’s proposed budget. Revolving fund pays 20% of the agent’s salary and 80% of the staff salary.
  - B. John Caldwell presented inspection department proposed budget. Sandy requested that John provide her with Mark Williams’s hours. John must enforce Mass building code and Georgetown building code. Expects 40-60% growth over FY07 levels in FY08. Revenues – reviewing fee structure now and will present to selectmen. There is no revolving fund for this office. Zoning Board has a revolving fund. Revenues average \$1.8K to \$5K per month.
  - C. Water Department – Glenn Smith presented the Water department proposed budget. FTE’s – 1 Superintendent, 1 assistant superintendent, 2 maintenance craftsman, 1 laborer, 1 general laborer, one office staff working 35 hours per week and one office staff working 16 hours per week. Plant is maintained 6-8 hours per day five days per week and 4 hours per day on weekends. Waiting for DEP approval to use Commissioners Loop. Current sliding scale water rate based on usage. Rates

approved by commissioners. Water availability is fine at this point in time and with current size of town.

- D. Planning Board – Sarah Buck presented the proposed budget with Rob Hoover. Requesting an increase in hours from 24 to 40 for the planner and from 15 to 20 for the assistant. If this is not approved, she stated that there will continue to be a backlog in street acceptance and planning having the department run in a reactive versus proactive manner. She stated that it would be hard to raise fee structures since she believes the town is on the high end of the spectrum. They do not have a revolving fund except for subdivision reviews. Sandy requested more information on fee structure.
  - E. Sandy distributed and explained the draft warrant articles.
3. Motion to adjourn was made by Sandy Gerraughty at 8:45 PM and seconded by Mike Sweat. Motion carried unanimously 7-0.